APARTMENT PLANNING WORKSHEET

Planning worksheet • measure your actual home • illustrative tool, not a code, safety or accessibility certification

Project / room: _____ **Date:** _____

1 SHELL + FIXED FEATURES

Interior length (finished surfaces) _____ **Interior width (finished surfaces)** _____

Ceiling height / low points _____ **Scale used on sketch** _____

Doors: opening, swing, threshold _____ **Windows: width, sill, operation** _____

Radiator / baseboard / HVAC / vents _____ **Columns / pipes / built-ins** _____

Outlets / switches / cable / lighting _____ **No-place zones / fixed edges** _____

2 OPENINGS, PROTRUSIONS + PATH / EXIT

Opening / protrusion log (include trim, handles, radiators, door swings):

Location / type:	Measured width / depth:	Operates toward / note:
Location / type:	Measured width / depth:	Operates toward / note:

Path & exit map notes:

Trace entry → bathroom / kitchen / sleeping zone → required exit or operable window. Record actual turns, door swings, household mobility needs and anything that must stay reachable.

☐ Entry route tested ☐ Bathroom / kitchen route tested ☐ Exit / window access checked ☐ Path changes noted

3 FURNITURE INVENTORY: TRUE CLOSED + OPERATING FOOTPRINTS

For each item, measure the maximum resting footprint and the true in-use footprint—not just the product category label.

Item / source	Closed W × D × H	Operating W × D / pull-out	Path / opening impact	Anchor / permission note

4 TEST, DELIVERY + PERMISSION

Layout option / priority: _____ **Resting vs in-use overlay checked:** ☐ yes

Delivery route: narrowest door / hall / elevator / stair turn / room entry

Record packaged dimensions, actual route measurements, turn conditions, disassembly, carrier/building notes and final decision.

Permission + reversibility:

Lease / property manager check for drilling, anchoring, mounting, tracks, electrical changes, delivery rules, move-out repair and disposal.

☐ Freestanding / reversible ☐ Written permission needed ☐ Manufacturer instructions checked ☐ Open issues recorded

Important: all fields are for planning your actual home. Illustrative starting points are not universal clearances. Do not treat a filled worksheet as a safety, fire-code, building-code, ADA or guaranteed-fit certification. Check applicable requirements, lease rules, manufacturer instructions and qualified guidance where relevant.